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## APPLICATION FORM FOR DEPUTY DIRECTOR, LEGAL AND GOVERNANCE

To submit your application – please read the instructions at the end of this document.

Please note: Reprieve does not ask for some specific details (for example the university/school you attended) to promote a fair recruitment process. Please read all questions carefully, and only provide the information asked for.

|  |  |
| --- | --- |
| **Name:** |  |

## Employment or volunteering history – in chronological order with the most recent first.

|  |  |  |
| --- | --- | --- |
| **Dates to and from** | **Employer / Organisation** | **Job title and main duties/responsibilities** |
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**HOW YOU FULFIL THE KEY CRITERIA**

**Please answer each section with no more than 100 words.**

**Please give examples on how you think you satisfy**

**each of the ESSENTIAL CRITERIA below in turn:**

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| --- |
| * A genuine interest in human rights and a commitment to Reprieve’s goals |
|  |
| * Experience working with charitable Boards of trustees or corporate Boards of Directors, and an understanding of corporate and charitable governance |
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| * Demonstrably strong interpersonal and communication skills |
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| * Sound judgment and discretion with respect to highly confidential and sensitive information |
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| * Ability to consider legal and compliance advice and consult with teams to agree practical, ethical and pragmatic application |
|  |
| * Hold a current practising certificate in England and Wales; or the equivalent in a foreign jurisdiction with sufficient experience in a legal role in the UK (ideally 4 + years PQE although applicants with less will still be considered) |
|  |

**DESIRABLE CRITERIA**

Please say if and how you meet any of the desirable criteria below (in no more than 300 words), giving examples where possible, including any transferable skills relevant to the post you are applying for.

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**If a qualification is required for a role, it is Reprieve’s policy to verify the qualifications of the successful applicant. You may be asked for your consent for these checks at a later stage in the process.**

## STATEMENT IN SUPPORT OF APPLICATION

Please provide any further, relevant information in support of your application (maximum 500 words)

***TO COMPLETE YOUR APPLICATION:***

[UPLOAD YOUR COMPLETED APPLICATION FORM](https://hr.breathehr.com/v/deputy-director-legal-and-39962)

and

[COMPLETE THE PERSONAL DETAILS FORM](https://forms.office.com/Pages/ResponsePage.aspx?id=SiEYlqvcU0ai84T7gpZ5vmsOmcenVCxEqywN7VcKuF1UQlVRTTAwM0YySkNPMTdVOVVGRVVWV08yUS4u)

All applications must be received by 23:59 BST on 13 April 2025.

Please note that cover letters, CVs and other documents cannot be considered for this role and should not be submitted.