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Description automatically generated

## APPLICATION FORM

**Please return by 23:59 BST on 08 September to**Applications@reprieve.org.uk

Please note: Reprieve does not ask for some specific details (for example the university/school you attended) to promote a fair recruitment process. Please read all questions carefully, and only provide the information asked for.

|  |  |
| --- | --- |
| **Name:** |  |
| **Role applied for:** | Grants and Statutory Fundraiser |

## Employment or volunteering history – in chronological order with the most recent first.

|  |  |  |
| --- | --- | --- |
| **Dates to and from** | **Employer / Organisation** | **Job title and main duties/responsibilities** |
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**HOW YOU FULFIL THE KEY CRITERIA**

**Please answer each section with no more than 100 words.**

**Please give examples on how you think you satisfy**

**each of the ESSENTIAL CRITERIA below in turn:**

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| --- |
| * Solid experience of grants fundraising, with proven ability to generate 5 and 6 figure grants from trusts and foundations or statutory bodies, ideally both |
|  |
| * Demonstrably strong experience of producing high-quality fundraising applications (including budgets, reports and other donor communications |
|  |
| * Proven experience of identifying, cultivating and recruiting new funders |
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| * Proven ability to understand, manage and support colleagues internally with grant rules and requirements |
|  |
| * Excellent coordination skills – working across teams to gather information for applications and reports |
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| --- |
| * Demonstrated financial literacy with experience building budgets and financial reporting, with support from a finance team |
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**DESIRABLE CRITERIA**

Please say if and how you meet any of the desirable criteria below (in no more than 300 words), giving examples where possible, including any transferable skills relevant to the post you are applying for.

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**If a qualification is required for a role, it is Reprieve’s policy to verify the qualifications of the successful applicant. You may be asked for your consent for these checks at a later stage in the process.**

## STATEMENT IN SUPPORT OF APPLICATION

Please provide any further, relevant information in support of your application (maximum 500 words)

***TO BE DETACHED PRIOR TO SHORTLISTING***

## Personal details

|  |  |
| --- | --- |
| **Surname:** |  |
| **Forenames:** |  |
| **Current address:** |  |
| **Telephone number:** |  |
| **Email:** |  |

|  |  |
| --- | --- |
| **Other details** |  |
| What is the notice period required in your present job? |  |
| Is your current role your sole regular employment? | Yes/No |
| Do you have the right to work in the UK currently for the duration and hours of the role you are applying for? |  |
| Where did you see the advertisement for the job? |  |
| Do you feel that you need a reasonable adjustment linked to the Equality Act for interviews or written exercises?  Please note that this information will not be shared with staff involved in assessing applications |  |
| If "yes", please give details: | |
| **Declaration**  I declare that the information given in this application is to the best of my knowledge complete and correct.  **Signature (or type your name here):**  **Date:**  Note: Any false, incomplete or misleading statements may lead to dismissal should this application lead to an offer of employment | |