

## APPLICATION FORM

**PLEASE RETURN BY 23:59 GMT on 17 November 2024 to** Applications@reprieve.org.uk

Please note: Reprieve does not ask for some specific details (for example the university/school you attended) to promote a fair recruitment process. Please read all questions carefully, and only provide the information asked for.

|  |  |
| --- | --- |
| **Name:** |   |
| **Role applied for:** |  Head of Death Penalty Projects- USA |

## Employment or volunteering history – in chronological order with the most recent first.

|  |  |  |
| --- | --- | --- |
| **Dates to and from** | **Employer / Organisation** | **Job title and main duties/responsibilities** |
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**HOW YOU FULFIL THE KEY CRITERIA**

**Please answer each section with no more than 100 words.**

**Please give examples on how you think you satisfy**

**each of the criteria below in turn:**

|  |
| --- |
| * Detail-oriented, excellent attention to detail, rigorous approach to record keeping, and strong organizational skills
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|  |
| * Experience of forming and maintaining effective working relationships with business people, lawyers, experts and / or other professionals, agencies, and organisations, along with the ability to work constructively and sensitively with individuals from different cultures and backgrounds
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|  |
| * Legal qualification in a common law jurisdiction and 5 years PQE
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|  |
| * Ability to think strategically and consider both legal and non-legal avenues to benefit those we assist and affect change on a wider level
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|  |
| * At least 5 years’ experience managing staff including remotely
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**DESIRABLE CRITERIA**

Please say if and how you meet any of the other desirable criteria below (in no more than 300 words), giving examples where possible, including any transferable skills relevant to the post you are applying for.

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**If a qualification is required for a role, it is Reprieve’s policy to verify the qualifications of the successful applicant. You may be asked for your consent for these checks at a later stage in the process.**

**Please complete the remainder of this form below.**

## STATEMENT IN SUPPORT OF APPLICATION

Please provide any further, relevant information in support of your application (maximum 500 words)

***TO BE DETACHED PRIOR TO SHORTLISTING***

## Personal details

|  |  |
| --- | --- |
| **Surname:** |  |
| **Forenames:** |  |
|  **Current address:** |  |
| **Telephone number:** |  |
| **Email:** |  |

|  |  |
| --- | --- |
| **Other details** |  |
| What is the notice period required in your present job? |  |
| Is your current role your sole regular employment? | Yes/No |
| Do you have the right to work in the UK currently for the duration and hours of the role you are applying for? |  |
| Where did you see the advertisement for the job? |  |
| Do you feel that you need a reasonable adjustment linked to the Equality Act for interviews or written exercises? Please note that this information will not be shared with staff involved in assessing applications |  |
| If "yes", please give details: |
| **Declaration**I declare that the information given in this application is to the best of my knowledge complete and correct.**Signature (or type your name here):** **Date:** Note: Any false, incomplete or misleading statements may lead to dismissal should this application lead to an offer of employment |